

Vacation Rental Cleaning Checklist: 99+ Action Items [Template]

Vacation rental cleaning checklist: preparing your rental for a new guest

General
☐ Wipe down blinds and dust curtains☐ Clean windows
☐ Dust lamp fixtures (both tabletop and overhead)
☐ Disinfect door and window handles, latches, knobs, and locks
Kitchen
☐ Scrub and disinfect sink
☐ Wipe down and disinfect backsplash and counters
☐ Clean inside outside of the fridge
$\hfill \square$ Load and start the dishwasher, then put dry dishes, glasses, and cutlery away
 Clean cupboard, cabinets, and cabinet handles
☐ Wipe down microwave
 Degrease oven, stovetop, and knobs
 Clean and sanitize trash can and fit it with a new garbage bag
☐ Clean coffee machine
 Wipe down dining area, including tabletops, chairs
☐ Remove table leaves and clean leaves, table crevices, and grooves for crumbs
☐ Wipe down any high chairs and booster seats
Clean any centerpieces or decorative bowls.
☐ Mop and shine floor
☐ Replace dirty kitchen linens with fresh ones
Restock any essentials if provided, like paper towels and napkins
Bathroom
☐ Provide clean towels
☐ Restock toilet paper
Sanitize toilet bowl, including under the rim, seat surface, and the surrounding area



	Scrub down bathtub, shower, and jacuzzi (even the jets) Clean, disinfect, and shine faucets, sinks, and mirror Check for mildew, limescale, and soap scum and use appropriate cleaners Clean and disinfect any countertops or flat surfaces. Remove any hair from drains. Replace any complimentary toiletries Vacuum and mop floor
Bedro	oom
	Replace bedsheets Adjust any bed skirts Check and clean between headboard and mattress (you may find lost items there) Dust nightstands, lightbulbs, and light fixtures Disinfect bedposts, switches, knobs, and TV remotes Empty and clean wardrobes, closets, dressers, and drawers Check and clean under the bed Vacuum floors, rugs, or carpets
Living	room
	Vacuum under furniture Check and vacuum between sofa cushions (another hotspot for lost objects) Clean or wipe down sofa surface to remove lint Disinfect remotes, light switches, and coffee table Dust all furniture surfaces and legs, including the TV Tidy up bookshelves and magazine racks Water plants Check throw pillows, blankets, and rugs for stains
Outdo	pors
	Remove weeds, dead leaves, and general debris from garden and lawn Wipe down and disinfect lawn and patio furniture, including chair cushions and any children's toys Clean barbecue and remove any food from the grill Clean swimming pool Sweep patio and walkways
	Clean windows and window sills from the outside



Vacation rental cleaning checklist: mid-stay housekeeping
 □ Provide fresh bath towels and kitchen linens □ Change bed sheets □ Restock toilet paper and any complimentary bath or kitchen items provided □ Clean swimming pool, including swimming pool bathrooms and changing areas □ Tidy up the living room and dining area □ Clean patio or terrace □ Clean kitchen and bathrooms □ Vacuum and mop
Vacation rental cleaning checklist: post-check-out cleaning
 □ Check for damages, missing objects, or forgotten guest items □ Inspect the microwave and refrigerator for leftover food, crumbs, or stains □ Look under beds and furniture and check inside waste bins and sinks □ See if drawers and cabinets are empty □ Double-check if guests recycled property and used the correct recycle bins □ Take out the trash, sanitize trash bins, and replace trash bags □ Strip the bed and replace with free sheets and pillowcases □ Replace bathroom and kitchen linens with fresh ones □ Vacuum and dust in every room □ Wipe down and disinfect all surfaces, including handles and knobs □ Sanitize the bathrooms and kitchen
Cleaning checklist for vacation rentals: deep cleaning
Indoors
 □ Dry clean curtains and any removable furniture coverings □ Deep clean corners, baseboards, ledges, and hard-to-reach areas □ Check smoke alarms and home alarms □ Pull out and clean behind heavy furniture and appliances □ Empty and clean washer and dryer filters □ Clean inside of the dishwasher □ Clean window tracks and frames □ Dust walls, ceilings, and ceiling fans to remove cobwebs and dusty build-ups
☐ Clean mattress pads ☐ Remove mattresses to wine down hed frames
L L RECOOVE MALLIESSES TO WIDE DOWN DED HAMPS



	Clean sides, backs, tops, and inside of all furniture
	Clean tops and surfaces of doors and door frames
	Deep clean closets and wardrobes
	Wash or replace shower curtains
	Polish lamps
	Completely clean pantry area, removing and cleaning shelves to remove crumbs effectively
	Defrost freezer, then clean the inside of both freezer and fridge
	Make sure small appliances are still working, like hairdryers and coffee machines
	Clean small appliances like removing crumbs from the toaster
	Deep clean oven (if not self-cleaning): remove and degrease internal racks and clean
	and degrease vents and oven door
	Clean vents of microwave and fridge
	Professionally clean rugs and carpets
Outdo	
	Clean gutters
	Clean swimming pool
	Dust and clean garage
	Clean window/door frames and screens
	Clean hot tub, including the jets. Then fill the tub with water, run jets, drain, and wipe down
	Deep wash outdoor concrete surfaces, like driveways, walkways, patios, and stairs
Clea	ning supplies inventory checklist
	Multi-surface vacuum cleaner
	Mops for all floor types
	Rubber gloves
	All-purpose detergents
	Multi-surface disinfectants
	Disinfectant wipes
	Sponges and scrub brushes
	Microfiber cloths
	Toilet brush
	Wood polish
	Glass cleaner
	Dish soap
	Spray bottles
	Dish soap

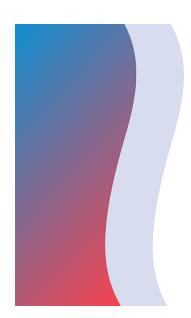


☐ Mold/mildew remover	
☐ Degreaser	
☐ Air fresheners	
☐ Linen sprays	
Cleaning supplies for guests	
☐ A small bottle of dish soap	
☐ A fresh kitchen sponge	
Complimentary hand soap for the bathroom	
A couple of laundry detergent pods	

☐ A multi-purpose cleaner

 $\ \square$ A mop and bucket

☐ A broom with a dustpan or a lightweight vacuum cleaner



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